

**PARKWAY CENTER COMMUNITY DEVELOPMENT DISTRICT**

**November 18, 2020 Minutes of the Regular Meeting**

**Minutes of the Regular Meeting**

The Regular Meeting of the Board of Supervisors for Parkway Center Community Development District was held on **Wednesday, November 18, 2020 at 6:30 p.m.** at The Rivercrest Clubhouse located at 11560 Ramble Creek Drive, Riverview, FL 33569.

**1. CALL TO ORDER/ROLL CALL**

Gene Roberts called the Regular Meeting of the Board of Supervisors of the Parkway Center Community Development District to order on **Wednesday, November 18, 2020 at 6:30 p.m.**

Board Members Present and Constituting a Quorum:

- JoAnn Ward Supervisor
- Suzanne DeCopain Supervisor
- Koko Miller Supervisor *via conference call*
- Tanya O'Connor Supervisor
- Linda Bell Supervisor *via conference call*

Staff Members Present:

- Gene Roberts District Manager, Meritus

There were two representatives from LMP present.

There were two resident audience members present.

**2. PLEDGE OF ALLEGIANCE**

Supervisor Ward led the Pledge of Allegiance.

**3. AUDIENCE QUESTIONS AND COMMENT ON AGENDA ITEMS**

There were no audience questions or comments on agenda items.

LMP gave a summary of the progress they have made in the past month. They will provide a proposal to change out six oak trees in the new Taylor Morrison section to ribbon palms and relocate the oaks to other areas in the community.

46 **4. OATH OF OFFICE**

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48 Tanya O'Connor recited the Oath of Office for Seat 3.

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51 **4. VENDOR/STAFF REPORTS**

- 52 **A. District Counsel**  
53 **B. District Engineer**

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55 There was nothing additional to report from Counsel or the Engineer at this time.

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58 **5. BUSINESS ITEMS**

- 59 **A. Consideration of Resolution 2021-01; Designation of Officers**

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61 The Board discussed the officer positions.

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63 **MOTION TO:** Nominate Supervisor Miller as Chair.  
64 **MADE BY:** Supervisor DeCopain  
65 **SECONDED BY:** Supervisor O'Connor  
66 **DISCUSSION:** None further  
67 **RESULT:** Called to Vote: Motion PASSED  
68 4/0 - Motion passed unanimously

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70 The Board continued to discuss the officer positions.

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72 **MOTION TO:** Nominate Supervisor Ward as Vice Chair.  
73 **MADE BY:** Supervisor DeCopain  
74 **SECONDED BY:** Supervisor Miller  
75 **DISCUSSION:** None further  
76 **RESULT:** Called to Vote: Motion PASSED  
77 4/0 - Motion passed unanimously

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80 The Board reviewed the resolution.  
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MOTION TO:	Appoint the officers and approve Resolution 2021-01.
MADE BY:	Supervisor DeCopain
SECONDED BY:	Supervisor Ward
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion passed unanimously

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89 **B. Discussion on Landscape Program**  
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91 This item was already discussed at the beginning of the meeting.  
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93 **C. Discussion on Amenity Center Project**  
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95 Mr. Roberts stated that the amenity center project is on schedule. The supplier sent the wrong  
96 color cabanas and will be correcting it.  
97

98 **D. Discussion on Aquatics Program**  
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100 Mr. Roberts provided an update on the aquatics program. The pond conditions have improved,  
101 and 700 tilapia fish were added to Pond 1. The FWC permit for carp has been amended and more  
102 carp will be added to Pond 1 when the weather conditions are right.  
103

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105 **6. CONSENT AGENDA**

106 **A. Consideration of Board of Supervisors Regular Meeting October 28, 2020**  
107

108 The Board reviewed the minutes.  
109

MOTION TO:	Approve the October 28, 2020 minutes.
MADE BY:	Supervisor Ward
SECONDED BY:	Supervisor DeCopain
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 – Supervisor O’Connor abstained.

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117 **B. Consideration of Operations and Maintenance Expenditures October 2020**  
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119 The Board reviewed the O&Ms.  
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MOTION TO:	Approve the October 2020 O&Ms.
MADE BY:	Supervisor Ward
SECONDED BY:	Supervisor DeCopain
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 – Supervisor O’Connor abstained.

**C. Review of Financial Statements Month Ending October 31, 2020**

The Board reviewed and accepted the financials.

**7. MANAGEMENT REPORTS**

**A. District Manager**

- i. Manager’s Report**
- ii. Community Inspection Reports**

The Board reviewed the management reports. The Board wanted to know if the maintenance agreement between the District and HOA for the new section in the Sanctuary had been sent to the HOA.

**8. SUPERVISOR REQUESTS**

Supervisor DeCopain stated that at a future Board meeting, it would be good for the Board to be refreshed on the Sunshine Laws.

Supervisor Ward said that the Board should still hold the December meeting.

**9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

A resident asked what was discussed with LMP because he arrived late. There was also a resident question regarding if the oak trees planted by Taylor Morrison in the Sanctuary would be permitted to be removed by the County, and a comment about pot holes in the roads throughout the community.

10. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor DeCopain
SECONDED BY:	Supervisor Ward
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

*\*Please note the entire meeting is available on disc*

*\*These minutes were done in summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 1/27/2021.

*Koko Miller*

Signature

Koko Miller

Printed Name

Title:

- Chairman
- Vice Chairman

*B. Hsu*

Signature

B. Hsu

Printed Name

Title:

- Secretary
- Assistant Secretary

*Recorded by Records Administrator*

*[Signature]*

Signature

2/1/2021

Date

