

PARKWAY CENTER COMMUNITY DEVELOPMENT DISTRICT

December 14, 2022, Minutes of the Regular Meeting

MINUTES OF THE REGULAR MEETING

The Regular Meeting of the Board of Supervisors for Parkway Center Community Development District was held on **Wednesday, December 14, 2022, at 6:30 p.m.** at The Parkway Center Clubhouse located at 7461 S. Falkenburg Rd., Riverview, FL 33578.

1. CALL TO ORDER/ROLL CALL

Gene Roberts called the Regular Meeting of the Board of Supervisors of the Parkway Center Community Development District to order on **Wednesday, December 14, 2022, at 6:30 p.m.**

Board Members Present and Constituting a Quorum:

Koko Miller	Chair
JoAnn Ward	Vice-Chair
Linda Bell	Supervisor
Tonya O'Connor	Supervisor
Charlotte Hazelwood	Supervisor <i>(appointed during the meeting)</i>

Staff Members Present:

Gene Roberts	District Manager, Inframark
Greg Schweitzer	Yellowstone

There were approximately six (6) residents audience members in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no audience questions on agenda.

3. VENDOR/STAFF REPORTS

A. District Counsel

District Counsel was not present at the meeting and no reports on the counsel's behalf

B. District Engineer

District Engineer was not present for the meeting and had no report currently.

C. District Manager

i. Community Inspection Report

JoAnn Ward updated the board on the recent landscape inspection and said there has been improvements to the conditions. Some questions asked to Mr. Schweitzer if subcontractors were used for the palm tree trimming? Confirmed.

47 If the dog stations will be serviced over the holidays. Brazilian Pepper trees along 78th street and
48 Riverview drive need to be trimmed. Dead plants need to be removed from the Harvest Glen
49 entrance.

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51 **4. BUSINESS ITEMS**

52 **A. Consideration of Resolution 2023-01; Change in Authorized Agent for**
53 **Cancellation of Verizon Account**

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55 The Board reviewed the resolution and motioned to approved as stated.

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MOTION TO:	Approve Resolution 2023-01 as stated.
MADE BY:	Supervisor Miller
SECONDED BY:	Supervisor O'Connor
DISCUSSION:	None further.
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion passed Unanimously

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64 **B. Consideration of Resolution 2023-02; Declaring a Vacancy for Seat (4)**

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66 The Board reviewed the resolution and motioned to approved as stated.

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MOTION TO:	Approve Resolution 2023-02 as stated.
MADE BY:	Supervisor Miller
SECONDED BY:	Supervisor O'Connor
DISCUSSION:	None further.
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion passed Unanimously

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75 **C. Consideration of Appointment of Supervisor(s) to fill Vacancy**

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77 **i. Charlotte Hazlewood Letter of Intent**

78 The Board reviewed the letter of intent and motioned to approved as stated.

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MOTION TO:	Approve to appoint Charlotte Hazelwood to serve Seat 4 on the Board of Supervisors.
MADE BY:	Supervisor Miller
SECONDED BY:	Supervisor O'Connor
DISCUSSION:	None further.
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion passed Unamiously

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87 **D. Oath of Office for Newly Elected Supervisor(s)**

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89 Charlotte Hazelwood recited the Oath of Office.

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91 **E. Consideration of Resolution 2023-03; Re – Designation of Officers**

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93 The Board reviewed the resolution and motioned to approved as stated to have Koko Miller
94 remain as Chairman and JoAnn Ward as Vice-Chair.

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MOTION TO:	Approve Resolution 2023-03 as stated.
MADE BY:	Supervisor O'Connor
SECONDED BY:	Supervisor Hazelwood
DISCUSSION:	None further.
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion passed Unanimously

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103 **F. Discussion on Fixture Replacement for Belmont Entrance Proposal**

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105 The Board reviewed the proposal and motioned to approve as stated.

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MOTION TO:	Approve the Fixture Replacement for Belmont Entrance Proposal.
MADE BY:	Supervisor O'Connor
SECONDED BY:	Supervisor Miller
DISCUSSION:	None further.
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion passed Unanimously

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115 **G. General Matters of the District**

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117 There were no general matters of the district currently.

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119 **9. CONSENT AGENDA ITEMS**

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121 **A. Consideration of Board of Supervisors Regular Meeting Minutes November 16,**
122 **2022**

123 The Board reviewed the Regular Meeting Minutes from November 16, 2022.

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127	MOTION TO:	Approved the Meeting Minutes for November 16,
128		2022.
129	MADE BY:	Supervisor Ward
130	SECONDED BY:	Supervisor Miller
131	DISCUSSION:	None Further
132	RESULT:	Called to Vote: Motion PASSED
133		3/1 – Motion passed: Supervisor O’Connor abstained.

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135 **6. SUPERVISOR REQUESTS**
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137 Supervisor O’Connor thanked the Board for letting her purchase the Holiday decorations. She
138 questioned the status of the video conference equipment. She questioned if the facility manager
139 can get a low limit credit card.

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141 Supervisor O’Connor questioned the cleaning schedule for Spareem.

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143 Supervisor Hazelwood questioned the status of adding additional streetlights in Summerwood.

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145 Supervisor Ward questioned the status of the clubhouse security system which Supervisor Miller
146 updated the Board on.

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148 Supervisor Miller recommended removing the stones from the harvest glen entrance and
149 replacing with stained.

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151 Supervisor Miller commented regarding residents using the amenity dumpster and recommended
152 it be locked and a sign added. He questioned regarding the towing update from the clubhouse. He
153 will provide the amenity manager a copy of Amberly’s pool rules.

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155 Supervisor Miller requested that the website calendar be updated as well as clubhouse manager
156 and phone number. Also, requested an additional lock box at the entrance gate.

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159 **7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
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161 A resident recommended adding a gate at the clubhouse parking lot entrance.

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163 A resident discussed the condition of landscape at Harvest Glen entrance.

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165 A resident commented on the policy with removing Pine trees along Falkenburg behind Harvest
166 Glen and which homes were authorized to remove the pine trees.

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168 A resident discussed hosting events at the clubhouse for residents.

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170 A resident discussed hosting a drown prevention class was recommended.
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172 **8. ADJOURNMENT**
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174	MOTION TO:	Adjourn.
175	MADE BY:	Supervisor Miller
176	SECONDED BY:	Supervisor Hazelwood
177	DISCUSSION:	None further
178	RESULT:	Called to Vote: Motion PASSED
179		4/0 – Motion passed unanimously.

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**Please note the entire meeting is available on disc*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of*

208 the proceedings is made, including the testimony and evidence upon which such appeal is to be
209 based.

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211 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
212 noticed meeting held on 01/25/2023.

213 [Signature]
214
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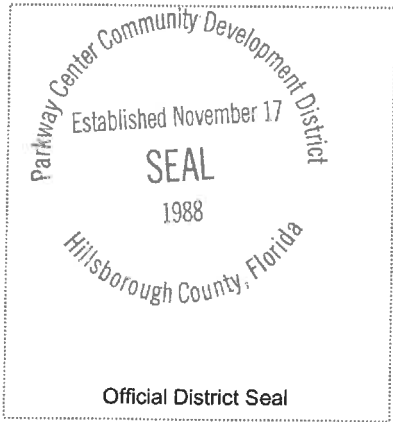
216 Koko L. Miller
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218 Printed Name

Printed Name

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220 Title:
221 Chairman
222 Vice Chairman

Title:
 Secretary
 Assistant Secretary

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Recorded by Records Administrator

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01/26/2023
Date